

EMERGENCY PARAMEDIC (CIVILIAN)

Purpose:

To actively support and uphold the City of Tempe and Fire Department stated mission and values.

Supervision Received and Exercised:

Works under the direct supervision of a Fire Captain with functional supervision provided by the EMS Transportation Coordinator.

Essential Functions:

Duties may include, but are not limited to, the following:

- Provide Emergency Medical Services (EMS) treatment and transportation in accordance with Arizona laws, Arizona Department of Health Services (DHS) rules and regulations, regional protocols, Tempe Fire Department policies and procedures, and base station medical direction.
- Prepare EMS reports accurately and in a timely manner, showing proficiency with patient care reporting software.
- Administer emergency medical care utilizing accepted guidelines of basic and advanced life support procedures in treating the sick and injured; examine victims and communicate physical assessment findings to base hospital physicians.
- Perform cardio-pulmonary resuscitation and endotracheal intubation; apply various splints, backboards and cervical collars.
- Administer various intravenous solutions and parenteral drug injections, inventory and request necessary medical and drug supplies.
- Operate a variety of medical equipment including suction units, pulse oximeters, laryngoscopes, cardiac monitors, defibrillators, oxygen administration equipment.
- Maintain minimum inventory/stock of EMS equipment and supplies.
- Participate in EMS training programs, community service/public safety education events, and other related programs.

CITY OF TEMPE

Emergency Paramedic (continued)

• Interact with, support, and assist Tempe Fire Department members as directed within

chain-of-command.

Meet required continuing education requirements.

Maintain positive working relationships with other agencies, City of Tempe employees

and the public.

Abide by all City rules and regulations as well as department policies and procedures

in carrying out duties and responsibilities of the position.

Support firefighting crews in performing non-firefighting related duties (i.e. rehabilitation

sector, medical assistance, etc.). Develop an understanding of emergency scene

operations and the Incident Command System.

Perform other duties as assigned.

Minimum Qualifications:

Experience:

One year of paramedic experience is preferred.

Education:

High school diploma or GED equivalent.

Licenses/Certifications:

Requires the possession of a valid driver's license at the time of application.

Current Arizona Emergency Paramedic certification; ACLS, PEPP and CPR

certifications.

Examples of Physical and/or Mental Activities:

(Pending)

Competencies:

(Pending)

Job Code: 051

Status: Non-Exempt / Unclassified